

## **Construction Inspector**

An Oakland, CA-based professional consulting firm seeks a skilled construction inspector to oversee and monitor transportation-related construction field inspection projects and generate accurate reporting of contractor activities under the direction of the Client/Owner and/or Resident Engineer. If you are good at multitasking and time management, and you want to support a wide variety of projects as required, this job is for you. The pay is competitive.

The ideal candidate is motivated and will perform, at minimum, the following tasks:

1. Monitor on-site contract work activities to ensure compliance with established safety regulations, construction documents, policies and procedures.
2. Work under the Resident Engineer and project team to learn and understand the requirements of the contract plans and specifications.
3. Review safety standards and practices. Ensure that safety standards are being followed as they apply to working in rail rights-of-way (ROWs), within transit facilities and on transit infrastructure.
4. Assist in establishing project metrics and methods for providing engineering project oversight.
5. Compile, complete and submit inspector daily reports of contract field activities, such as work performed, field conditions, labor force, hours of work, equipment status, materials and coordination of work with the Client/Owner and/or Resident Engineer.
6. Photograph construction progress and include photos in daily reports.
7. Escort contractors into field-activity sites to perform survey, pre-bid or work-area inspections and surveys of engineering sites.
8. Attend project management meetings to help clarify field work or project challenges. Maintain excellent records and files.
9. Provide project metrics for time-and-materials work.
10. Prepare and report nonconformance issues and keep track of corrective actions.
11. Assist in preparing Requests for Information (RFIs) and change orders.
12. Read project documents, including civil, structural, electrical and mechanical plans and specifications.

## **Qualifications and Characteristics**

- Five to 15 years work experience in relevant field construction inspection, transit system construction or transportation project management.
- A project management or construction management certificate is desired.
- Communicate clearly and concisely, both orally and in writing
- Write clear, detailed and accurate inspection reports in a timely fashion
- Solve difficult field issues and request additional support as needed
- Understand safety standards and utilize the knowledge in field conditions
- Determine and document noncompliant work and follow contract procedure toward resolution
- Handle sensitive and confidential information/documentation
- Computer literacy (i.e. Microsoft Excel, PowerPoint and Word)

**Other Requirements**

- Must possess a valid California Driver License and have a satisfactory driving record
- Work nights, possible weekend shifts and in all weather conditions, and coordinate day and night shifts with the owner, management team and General Contractor
- Willing to work underground, in confined spaces, subway stations, tunnels and/or aerial structures and around active trackways or train movement
- Ability to climb ladders, lift 50 lbs. of gear, wear safety harnesses, walk on uneven surfaces up to four miles/day, work in a field/construction site
- May make visits to, or be based at, client/agency offices and project job sites
- Travel (30%-40%)

You must use the **APPLY** link below to apply for this position. The link will direct you to the Careers Portal on our website. Please submit your cover letter describing why you are the ideal candidate for the position and your resume. Please submit your documents in Microsoft Word format.

**APPLY**